



Job Description: Claims Adjuster/Senior Claims Adjuster

HDI Global Specialty SE - Canadian Branch (HSCB)

HDI Global Specialty SE is seeking to hire an experienced Claims Professional to join our Canadian Branch in a newly created role of Claims Adjuster / Senior Claims Adjuster. HDI Global Specialty SE is a joint venture of Hannover Re and HDI Global, both being strong and established players in the insurance and reinsurance market. Combining the specialty activities of the Talanx Group in HDI Global Specialty SE, we have created an excellent platform for putting together cross-business segment expertise and network reach.

Description	
Key responsibilities:	<p>50%</p> <p>Delegated Authority Claims:</p> <ul style="list-style-type: none"> • Manage inventory of delegated authority claims in multiple LOB, ensuring proactive management of files within company claims handling best practices (file documentation, reserving, payments, and file closure) • First point of referral and contact in Canada for claims outside TPA and/or MGA handling authority • Provide oversight and guidance to TPA and MGA staff on claims matters including settlement discussions and denials of coverage as appropriate • Assist Claims Manager with projects/assignments as needed • Prepare large loss notices for branch distribution • Collaboration with Underwriting, Accounting and Operations <p>50%</p> <p>Single Risk Claims:</p> <ul style="list-style-type: none"> • Manage inventory of direct handle claims, ensuring proactive management of files within company claims handling best practices (file documentation, reserving, payments, and file closure). • Investigate, confirm coverage, negotiate settlement and recovery of low/moderate to complex claims • Retain and instruct vendors as appropriate (adjusters, experts, counsel) • Drive claims towards resolution and negotiate settlements • Prepare large loss notices for branch distribution • Attend mediations on as required basis • Contribute to branch results, ensuring best possible claims outcomes
Qualifications required:	
<ul style="list-style-type: none"> ▪ Education: 	<ul style="list-style-type: none"> • Post-Secondary graduate • Completion of CIP an asset
<ul style="list-style-type: none"> ▪ Experience: 	<ul style="list-style-type: none"> • 3-5 years of claims handling experience • Experience working with independent adjusters and third party administrators • Experience in oversight and control of vendors: lawyers, loss adjusters, forensic accountants, forensic investigators, loss mitigation specialists, etc. • Technical proficiency in multiple lines of business (coverage, claim evaluations, and reserving) • Ability to understand and interpret insurance contracts

Particular performance requirements:

- Ability to fit in with the team, organisational structures and reporting lines
- High attention to detail
- Excellent negotiation and analytical skills
- Strong organisational skills and capability to work under pressure and meet deadlines
- Strong communication skills demonstrating high degree of professionalism
- Support Claims Manager in Canada on all matters related to Claims

**Interested candidates should apply via the following email box:
Canada_Human_Resources@hdi-specialty.com**